

GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**June 8, 2015 - 5:15 p.m.**  
**General Brown Room / Jr.-Sr. High School**

**REGULAR MEETING**

The meeting was called to order at 5:15 p.m. by President West, followed by the Pledge of Allegiance.

**Members Present:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Jamie Lee; Cathy Pitkin and Michael Ward

**Members Absent:** Brien Spooner (work related)

**Others Present:** Cammy J. Morrison, Superintendent of Schools; Gary Grimm, Transportation Supervisor/Operations Manager; Tina Heckman, High School Principal; Joseph O'Donnell, Junior High School Principal/Athletic Director; Hope Ann LoPresti, Brownville Glen Park Principal; Babette Valentine, Curriculum Coordinator; Debra Bennett, District Clerk; John Warneck, NCE Services; Dominic D'Imperio, Director JLBOCES Legal Services; Renee Stano, President GBSRP; Lisa VanBrocklin, President-Elect GBTA; Chief Steve Mott, Town of Brownville Joint Fire District; Students and Staff Members

**REGULAR MEETING**

**Presentation of the Annual Fire Report** - Mr. John Warneck of NCE Services presented the 2015 fire report findings. Mr. Warneck also advised the Board that the submission of data to NYSED Office of Facilities Planning will be done electronically by the Superintendent next year. The occupancy certificates will be available for immediate download.

1. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Annual Fire Report as presented by Mr. John Warneck.  
Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 6-0.

**Executive Session:**

A motion is requested to enter executive session for the discussion of litigation strategy regarding a current specific legal matter.

Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 6-0. Time entered: 5:19 p.m.

**Return to Open Session:**

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 6-0. Time adjourned: 5:45 p.m.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Michael Ward - Motion is approved 6-0.

1. Approval of Minutes:
  - May 11, 2015 - Regular Meeting
  - May 11, 2015 - Annual Meeting / Budget Hearing
  - May 19, 2015 - Annual Vote / Election
2. Approval of Buildings and Grounds requests:
  - JSBS Turf Field - May 20, 2015 from 6:20 p.m. to 9:20 p.m. - Boys sectional lacrosse camp - Watertown School District
  - JSBS Fisher Field - June 2,9,15 and 22, 2015 from 6:00 p.m. to 8:00 p.m. - Modified girls lacrosse practice
  - JSBS Fisher / Side Fields - June 6 through July 9, 2015 (per schedule) - Lions Soccer Club
  - JSBS Gymnasiums / Weight room / Cafeteria - October 10, 2015 from 7 a.m. to 4:00 p.m. - Varsity Cheerleading Fall Fest Competition - Admission \$5
  - JSBS Auditorium, GB Room and Music Room - March 8, 2016 (March 10, 2016 snow date) from 5:00 p.m. to 8:30 p.m.
  - JLBOCES Regional Spelling Bee - This is the 46<sup>th</sup> year that General Brown has hosted the Regional Spelling Bee
3. Conferences and Workshops:
  - Deanna Gullquist - Technology Leadership Meeting - H.G. Sackett Technical Center - May 29, 2015
  - Kristi Bice - Finance Manager User Group - JLBOCES - June 5, 2015
  - Rebecca Flath - Finance Manager User Group - JLBOCES - June 5, 2015
  - Anthony Cronk - Tour/Workshop Earthship - 21185 Jerusalem Rd., Adams - June 22, 2015
4. Approval of Financial Reports: April 2015
  - Appropriation Report - All Funds
  - Revenue Report - All Funds

- Treasurer's Cash Reports
- Claims Auditor Monthly Reports
- General Fund Warrant "A"
- Federal Fund Warrant "B"
- Food Service Warrant "C"
- Trust & Agency Warrant "T"
- Extra-Curricular Activity Fund

## REGULAR AGENDA

### Other Discussion and Action

1. Public Comments - No requests at this time
2. Ongoing Agenda Items:
  - ❖ Academic Presentation:
    - CCLS & Fine Arts / Human Performance - Mrs. LoPresti, Mr. O'Donnell, Mr. Frears, Mrs. Lennox and Mrs. Majo
  - ❖ Policy Review-Updates:
    - Board Action - 2<sup>nd</sup> Reading: *Policy #7220 - Graduation Requirements*
    - Board Action - 2<sup>nd</sup> Reading: *Policy #7650 - Identification and Register of Children with Disabilities*  
Motion for adoption by Daniel Dupee, seconded by Michael Ward, with motion approved 6-0.
3. Board Information - Annual Organizational Meeting - Wednesday, July 1, 2015 - The meeting will begin at **7:00 a.m.** in the General Brown Room of the Jr.-Sr. High School
4. Board Information / Discussion - NYSSBA 96<sup>th</sup> Annual Convention & Education Expo - New York City - October 18-20, 2015 - Registration fee \$440-490 plus lodging. Mrs. Klindt shared that she will be attending as a Jefferson-Lewis BOCES School Board member.
5. Board Information / Discussion - Marking Period 3 Data
6. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education approves to combine with the Immaculate Heart Central School District (host) along with Watertown City School District and Indian River CSD to compete under NYSPHSAA Section III in the sport of Varsity Hockey for the 2015-2016 school year. Motion for approval by Michael Ward, seconded by Jamie Lee, with motion approved 6-0.
7. Board Action - Approval is requested for Ashlynn Gilfillan and Julia Gilfillan to participate with the South Jefferson CSD Swim Team as independent swimmers for the 2015-2016 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable. Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 6-0.
8. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the *Professional Development Plan* with revisions as noted, for the period of July 1, 2015 to June 30, 2016. Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 6-0.
9. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the *District Technology Plan* with revisions as noted for 2015-2018. Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 6-0.
10. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the *GBCSD Faculty and Staff Computer Technology Disciplinary Code* and the *GBCSD Students in Grades K-12 Computer Technology Disciplinary Code* as revised. Motion for approval by Cathy Pitkin, seconded by Sandra Klindt, with motion approved 6-0.
11. Board Action - **BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the *2015-2016 Inter-Municipal Cooperation Agreement* for legal services in the amount of \$17,000 to be billed in two installments, July 2015 and February 2016, and authorizes the Superintendent of Schools to execute the contract as enclosed. Motion for approval by Michael Ward, seconded by Daniel Dupee, with motion approved 6-0.
12. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to authorize the transfer of funds into the following reserve accounts in amounts not to exceed:
  - \$ 100,000 - Unemployment Reserve
  - \$1,400,000 - Retirement Contribution Reserve

- \$ 400,000 - Workers Compensation Reserve
- \$ 200,000 - Employee Benefit Accrued Liability Reserve

Motion for approval by Michael Ward, seconded by Daniel Dupee, with motion approved 6-0.

13. Board Action - Approval of Committee on Special Education Reports

Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 6-0.

**ADMINISTRATIVE REPORTS** - For information only

14. Operations Report
15. Jr. & Sr. High School Principal Reports
16. Elementary Principal Reports
17. Curriculum Coordinator Report
18. School Business Official Report
19. Superintendent Report

**CORRESPONDENCE AND COMMUNICATIONS** - For information only

20. Correspondence Log

**ITEMS FOR NEXT MEETING - July 1, 2015**

21. \_\_\_\_\_

**RECOMMENDATIONS AND ACTION**

22. Board Action - Personnel Changes

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Michael Ward and seconded, Sandra Klindt. Motion approved 6-0.

(A) Retirements: - none

(B) Resignations:

**Anthony Cronk** - Technology Teacher - effective June 30, 2015

**Tina Zehr** - Special Education Teacher - effective August 31, 2015

(C) Appointments including coaches:

**Nathan D. Gilchrist** - Cleaner - Step 1 \$20,413 annually - effective June 4, 2015

**Tina Zehr** - Elementary Teacher - Step 17 Masters \$59,756 annually - 2-year probationary tenure track appointment effective September 1, 2015

**Lindsay Labiendo** - English 7-12 - Step 2 Bachelors \$42,231 annually - 2-year probationary tenure track appointment effective September 1, 2015

**Kate E. Wiley** - Elementary Teacher - Step 10 Masters \$53,308 annually - 2-year probationary tenure track appointment effective September 1, 2015

**Julia M. Russell** - Elementary Teacher - Step 1 Masters \$43,996 annually - 3-year probationary tenure track appointment effective September 1, 2015

**Alicia A. Kiechle** - Reading Teacher - Step 1 Masters \$43,996 annually - 3-year probationary tenure track appointment effective September 1, 2015

**Leann M. Hill** - Special Education Teacher - Step 4 Masters \$47,100 annually - 3-year probationary tenure track appointment effective September 1, 2015

SPRING Coaches - PAID

**Malcolm Jones** - Modified Softball\*

Teacher Coaches possess the following (as mandated by NYSED):

— Teaching Certificate / Concussion Management / First Aid & CPR / Child Abuse / School Violence / DASA / Fingerprint Clearance (if applicable)\*

23. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:

- **Nathan D. Gilchrist** - Cleaner
- **Kate E. Wiley** - Teacher
- **Julia Russell** - Teacher
- **Alicia Kiechle** - Teacher
- **Leann Hill** - Teacher

Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 6-0.

**Executive Session:**

**A motion is requested to enter executive session** for the discussion of collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Michael Ward, seconded by Cathy Pitkin, with motion approved 6-0. Time entered: 6:13 p.m.

**Return to Open Session:**

**A motion is requested to adjourn the executive session and reconvene the regular meeting.**

Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 6-0. Time adjourned: 7:31 p.m.

24. Board Action - Approval is requested for Administrative and Management/Confidential salary increases for the 2015-2016 school year in an amount not to exceed \$35,000, to be distributed to eligible employees.

Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 6-0.

**Motion for Adjournment:**

**There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 6-0. Time adjourned: 7:32 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated June 8, 2015